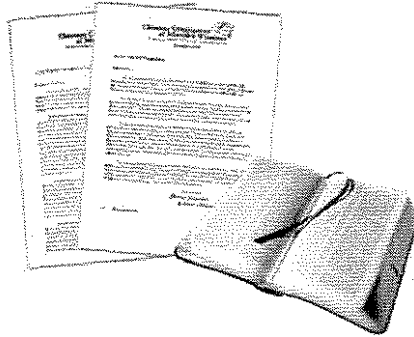


# INDEX TO LETTERS



## For Bodies of Elders

March 2004

# Index to Letters

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### ILLEGAL ALIENS

(see also CITIZENSHIP)

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 original committee will remove as warranted and advise body of elders 2/15/02  
 elder(s) on original committee no longer serving - body of elders selects replacement 2/15/02  
 wrongdoer moves - new body of elders selects two or three elders to care for removal of restrictions 2/15/02

### KINGDOM HALL

(see also REGIONAL BUILDING COMMITTEE)

accidents resulting in bodily injury 10/15/02; 9/1/98  
 annual inspection in September 1/7/04; 4/15/97  
 send *Safety Inspection Work Sheet* (T-34) to Regional Building Committee 1/7/04



apartment		financing	10/12/93
discussion	4/5/00; 3/15/00	insurance certificate	9/1/98
former traveling overseer's use of	6/2/99	Kingdom Hall Assistance Arrangement	9/1/98
should not solicit to build	4/5/00	legal corporation	
use of	3/15/00	by-laws should be meticulously followed	5/1/89
cleaning and maintenance schedule	11/2/95	corporate diary	5/1/89
cooperation among congregations using		discussion	9/1/03; 5/1/89
central account	4/15/97; 11/2/95	no special authority granted over use of	
equal representation on operating committee	11/2/95	Kingdom Hall	9/1/03
expenses	4/15/97; 11/2/95	should hold title to only one Kingdom Hall	9/1/03
operating committee entirely under direction of		updating corporate records	5/1/89
bodies of elders	4/15/97	maintenance	
written agreement describing building care and		contracted work	4/15/97
use, meeting times, financial obligations	11/2/95	legal concerns	4/15/97
construction		operating committee	1/7/04; 4/15/97; 11/2/95
accounting system	5/30/00	unpaid volunteers best, when possible	4/15/97; 11/2/95
contact Regional Building Committee when idea		meeting times	
first conceived	11/2/95; 10/12/93	final decision by vote of baptized publishers	11/2/95
counting the cost	7/30/02	rotation of	
details approved by publishers before voting on		done on January 1	5/5/92
resolution to build	11/2/95	frequency determined locally	5/5/92
discussion	11/2/95; 10/12/93	not mandatory	5/5/92
economize where possible	7/30/02	moisture-related problems	1/7/04
financing	11/2/95	operating committee	
hour credits for pioneers		annual inspection of Kingdom Hall	1/7/04; 4/15/97
procedure for posting	7/1/00	areas of responsibility	4/15/97
when to extend	7/1/00	caring for repairs, supplies, etc.	11/2/95
<i>Kingdom Hall Volunteer Worker</i>		chairman appointed by bodies of elders	4/15/97
<i>Questionnaire (S-82)</i>	10/12/93	qualifications for permanent chairman	11/2/95
local building committee		qualifications for serving on	4/15/97
equal representation of all congregations	11/2/95	reports on operation of Kingdom Hall	11/2/95
relationship to Regional Building Committee	11/2/95	separate bank account	4/15/97
notation made on <i>Congregation's Publisher Record (S-21)</i>		ownership	
card showing he engaged in construction work		by corporation	9/1/03
for a particular month	7/1/88	choosing trustees	9/1/03
qualifications for workers	10/12/93	corporate diary	5/1/89
Regional Building Committee's role	11/2/95	discussion	9/1/03; 11/2/95
signed agreement on general details made by		guidelines	9/1/03
all elders after approval of congregations	11/2/95	relationship between congregation and titleholders	9/1/03
dedications		replacing trustees	9/1/03; 5/1/89
attendance		taking title	
control number invited	4/1/92	discussion	9/1/03
no need for telephone tie-in to other locations	4/1/92	precautions	9/1/03
discussion	4/1/92	tax exemption	9/1/03
guidelines for traveling overseer as speaker	4/1/92	trustee arrangement	9/1/03; 5/1/89
program		property	
no alcoholic beverages	4/1/92	damage	9/1/98
only one program to cover all Kingdom Halls in		proper use of	3/15/00
one complex	4/1/92	renovation	
should not dedicate twice (in the case of a		counting the cost	7/30/02
second language program)	4/1/92	discussion	10/12/93
talk should be given in Kingdom Hall		safety guidelines and precautions	10/15/02; 10/1/00; 11/15/99
being dedicated	4/1/92	selecting property	9/1/03; 10/12/93
renovated Halls - dedication appropriate?	4/1/92	tax matters	
requesting speaker from Bethel	4/1/92	exemption - discussion	9/1/03; 12/14/87
expenses		IRS Form 1023 - contact branch office before filing	12/14/87
central account	4/15/97; 11/2/95		
unanticipated major expenses	4/15/97; 11/2/95		

**KINGDOM HALL**

IRS Form 1099-INT must be filed for each person paid more than \$10 interest on funds loaned in any year	12/7/96
IRS Form 1099-MISC must be filed for each person paid at least \$600 in any one year	12/7/96
trustee arrangement	
choosing trustees	9/1/03
discussion	9/1/03; 5/1/89
legal status must be kept up-to-date	9/1/03; 5/1/89
replacing trustees	9/1/03; 5/1/89
trustees and corporations	9/1/03; 5/1/89
use of	
agreement among congregations using Kingdom Hall	4/15/97; 11/2/95
discussion	3/15/00
weddings	5/15/88

**KINGDOM MINISTRY SCHOOL TEXTBOOK (ks91)**

adjustments and notations	
page 93 - paragraphs 10-11	7/20/98
page 127 - paragraphs 7-8	8/1/97
page 135 - paragraphs 1-6	7/20/98
confidentiality	
discussion	6/20/94; 9/16/91
not left on tops of desks or other places where easily accessible to family or others	9/16/91
not send textbooks through the mail	9/16/91
elder deleted - return to secretary and keep in confidential files	7/31/97
providing new elder with rebinding not appropriate	7/31/97
study entire book carefully soon after appointment	6/20/94
use of	
copying any portion of book not allowed	6/20/94
not read directly from when meeting with individuals	6/20/94
personal computers - not for use on used textbooks should not be given to newly-appointed elders	6/20/94
	7/31/97

**LEGAL**

(see also CITIZENSHIP; ILLEGAL ALIENS)

child custody proceedings - elders pointedly inquire of Witness parent whether beliefs of Jehovah's Witnesses being challenged	12/2/91; 7/1/89
confidentiality	7/1/89
crimes and criminal investigations	
discussion	7/1/89
serious criminal wrongdoing	7/1/89
fund-raising program operated by Electronic Scrip Incorporated ( <i>eScrip</i> ) - congregations do not participate	4/2/03
Kingdom Hall maintenance - concerns	4/15/97
lawsuit is threatened	7/1/89
marriage, requirements for	5/15/88
municipality attempts to interfere with our public ministry - inform Legal Department	
requires permit, completion of forms, or prior notification before preaching	11/22/02

signs other than "No Trespassing," such as "No Soliciting," "No Peddling," used against preaching work	7/1/94
problems when confidentiality violated	7/1/89
rental buses used in connection with assemblies, conventions, visiting Bethel - guidelines	7/2/01
search warrants and subpoenas	7/1/89
statements to secular authorities - none should be made unless directed by Legal Department	7/1/89
tax matters	
exemption - discussion	9/1/03; 12/14/87
IRS Form 1023 - contact branch office before filing	12/14/87
IRS Form 1099-INT must be filed for each person paid more than \$10 interest on funds loaned in any year	12/7/96
IRS Form 1099-MISC must be filed for each person paid at least \$600 in any one year	12/7/96

**LITERATURE, MAGAZINES, and OUR KINGDOM MINISTRY**

(For questions regarding literature refer to the *Watchtower Literature Request Guide* (S-15a). For questions regarding magazines and *Our Kingdom Ministry* refer to *The Watchtower and Awake! / Our Kingdom Ministry Request Guide* (S-15b).

**MEETINGS**

body of elders	
elders not yet officially reappointed do not attend following pioneer meeting at time of circuit assembly, include 10 minutes on agenda to share highlights of program	2/15/02
limited to specific purpose for which they are called	10/1/03
prior to circuit overseer visit	1/22/98
quarterly meetings limited to two hours	1/22/98
circuit overseer meeting with elders and ministerial servants	
elders or ministerial servants not officially reappointed may attend outline portion if favorably recommended	1/22/98
limited to two hours	2/15/02
Congregation Book Study	
assignments of publishers made by Congregation Service Committee	1/22/98
group should be kept small	2/15/02
inactive ones should be assigned to a group overseer	2/15/02
assigned by body of elders	2/15/02
assists service overseer in Pioneers Assist Others program	10/1/99; 1/20/98
book study assistant	
elder, preferably	2/15/02
if ministerial servant assists elder - conduct once every two months	2/15/02
no elders or ministerial servants available - use exemplary baptized brother as assistant	2/15/02
collect service reports for his group	2/15/02; 2/14/02
discussion	2/15/02; 2/14/02
elder, preferably	2/15/02

ministerial servant substitute for	
not make shepherding calls rather can make	
spiritually encouraging visits	2/15/02
termed "Congregation Book Study servant"	2/15/02
used as substitute until elder available	2/15/02
qualifications for	2/15/02
responsibilities	2/15/02
congregation meeting times	
final decision by vote of baptized publishers	11/2/95
rotation of	
done on January 1	5/5/92
frequency determined locally	5/5/92
not mandatory	5/5/92
cordless microphones should not be used during	
confidential meetings	4/16/92
disruption of by opposer	
avoid violence - call police	2/1/87
discussion	2/1/87
Lord's Evening Meal - special yearly effort to	
encourage all inactive publishers	2/4/04; 2/2/99
pioneer meeting at time of circuit assembly - member of	
Congregation Service Committee, preferably service	
overseer, attends	10/1/03; 11/2/01
prisons, within	
Memorial celebration	12/28/00
regular weekly meetings can be held where	
permitted by prison officials	12/28/00
reporting attendance	12/28/00
Public Meeting	
audience participation, demonstrations not appropriate	1/9/90
discussion	1/9/90
<i>New World Translation</i> should be used	1/9/90
speakers	
can be given choice of outlines	1/9/90
limit frequency of giving talks outside congregation	1/9/90
preparation	1/9/90
presiding overseer oversees scheduling	5/1/89
"Reach the Heart When Giving Public Talks" given	
to each elder and ministerial servant who is	
assigned public talks	4/15/99
should personally read texts	1/9/90
should wear suits	1/9/90
visual aids should be limited	1/9/90
two-part talks (symposiums)	1/9/90
visiting speakers	1/9/90
Service Meeting schedule coordinated with	
Theocratic Ministry School assignments	1/22/98
Theocratic Ministry School	
schedule coordinated with Service Meeting	
assignments	1/22/98
student talks generally not assigned to elders	1/22/98

**MINISTERIAL SERVANT**

appointment of - prior to announcement two elders meet	
with brother to review questions provided	2/15/02
deletion of	
information retained indefinitely in congregation file	6/28/99
wording of announcement	6/28/99

disqualified (judicial)	
announcement made at next Service Meeting without	
waiting for branch office acknowledgement	6/28/99
Congregation Service Committee should	
immediately send full details to branch office	6/28/99
disqualified (non-judicial)	
announcement made only after receiving	
acknowledgement from branch office	6/28/99
correspondence to branch office should be signed	
by Congregation Service Committee	5/1/89
not quick to recommend deletion	6/15/92
should be considered at circuit overseer's	
next visit unless serious questions arise	6/28/99
supply full details to branch office	6/28/99
moves into congregation	
circuit overseer's meeting with elders and ministerial	
servants - may attend outline portion before	
appointed if favorably recommended	2/15/02
Kingdom Ministry School - may attend before	
appointed if favorably recommended	2/15/02; 6/15/92
may be used for meeting parts	2/15/02; 6/15/92
recommending appointment prior to circuit	
overseer visit	6/28/99; 1/22/98
moves out of congregation	
elders not sending favorable recommendation	
meet with him before he leaves	6/15/92; 7/1/89
try to resolve differences before he leaves	7/1/89
handle deletion during next circuit overseer visit; do	
not write to branch office between visits	6/28/99; 6/15/92
introductory letter	
points to include	1/22/98
should plainly state whether he is recommended	
to continue serving	1/22/98
signed by Congregation Service Committee	1/22/98
no announcement of deletion necessary	6/28/99
qualifications	
discussion	2/15/02; 6/15/92
procedure for reviewing	2/15/02
recommending deletion between	
visits of circuit overseer	6/28/99
wife or child involved in serious wrongdoing	2/15/02
resignation (for personal reasons)	
announcement should not be made until	
acknowledgement received from branch office	6/28/99
feels he needs to resign	6/15/92
provide full details to branch office	6/28/99
training - use for public talk scheduling, counselors	
in secondary schools, conducting meetings	
for field service	1/22/98

**MINISTERIAL TRAINING SCHOOL**

applications, handling of	9/1/95
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**PIONEERS, REGULAR**

appointment date - make retroactive?	4/15/98
appointments	4/15/98
correspondence regarding - should be signed by	
Congregation Service Committee	5/1/89
discontinuing service	
announcement	4/15/98

## PIONEERS, REGULAR

discussion	4/15/98
procedure to notify branch office	7/5/99
removal for improper conduct	
pioneer does not agree with removal	4/15/98
provide branch office with complete and specific information	4/15/98
hour credits	
not included with field service time on <i>Congregation Report</i> (S-1)	1/15/98
procedure for posting	7/1/00
when to extend	7/1/00
hour requirement is missed - whether to extend consideration	10/2/01; 12/1/98
moves to different congregation - procedure	7/5/99
name changes	7/5/99
pioneer meeting at time of circuit assembly - member of Congregation Service Committee, preferably service overseer, attends	10/1/03; 11/2/01
Pioneers Assist Others program	
book study overseer assists service overseer	10/1/99; 1/20/98
designed for those who have potential to make progress in ministry	10/1/03
service overseer role	
keeps up-to-date records	10/1/99
monitors progress	1/20/98
provides report at each quarterly meeting	1/20/98
takes lead in organizing	1/20/98
works with those being assisted when visiting book study groups	1/20/98
use discernment & good judgment in making assignments	10/1/99; 1/20/98
who may be assisted	
not just those who lack experience	10/1/99
ones already assisted	10/1/99
those who have potential to pioneer	10/1/99
recommending discontinuance	10/2/01; 7/5/99; 4/15/98

## PIONEER SERVICE SCHOOL

pioneer hour credits not included with field service time on congregation report	1/15/98
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## PRESIDING OVERSEER

away on vacation for a time - body should arrange for someone to act as replacement during absence	5/1/89
recommending appointment of new	
notify branch office immediately of substitute	6/28/99; 5/1/89
procedure	5/1/89
state clearly why change needed	5/1/89
substitute chosen by body of elders to serve in interim	5/1/89

## PUBLICATIONS, WATCH TOWER

<i>Education</i> brochure rather than <i>School</i> brochure should be used when approaching school officials regarding Christian stand	8/26/97
prison distribution guidelines	12/28/00

videocassettes	
<i>No Blood—Medicine Meets the Challenge</i>	
prepared for non-Witness viewing public	2/12/02; 6/13/01
not intended for general distribution	4/10/01
<i>Purple Triangles</i> - not to be shown in public settings	1/15/92
<i>Transfusion-Alternative Health Care—Meeting Patient Needs and Rights</i> - primary use for judicial, legal, media, medical communities, school administrators or teachers, and special interest groups	2/12/02
<i>Transfusion-Alternative Strategies—Simple, Safe, Effective</i> - primary use for medical professionals	2/12/02
within prisons	12/28/00

## PUBLIC MEETING

(see MEETINGS)

## REGIONAL BUILDING COMMITTEE

(see also KINGDOM HALL - construction)

accounting system for Kingdom Hall projects	5/30/00
arrange for physical inspection of each Kingdom Hall and property at least once every two years	1/7/04
assistance to congregations in planning project	10/12/93
contacted before any steps toward expansion are taken	11/2/95
economize where possible	7/30/02
<i>Kingdom Hall Volunteer Worker Questionnaire</i> (S-82)	10/12/93
notation made on <i>Congregation's Publisher Record</i> (S-21) card showing he engaged in construction work for particular month	7/1/88
oversight of renovation and construction	11/2/95
role of	11/2/95
relationship to local building committee	11/2/95
selecting property	10/12/93
using pioneers for projects	
hour credits	7/1/00
procedure to follow	7/1/00
volunteer workers who no longer qualify	10/12/93

## REINSTATEMENT

(see JUDICIAL)

## SECRETARY, CONGREGATION

appointment of new - procedure	5/1/89
assistance for	5/1/89
away on vacation for a time - body of elders arranges for one to act as replacement during absence	5/1/89
composes yearly list of inactive publishers, in connection with Memorial celebration	2/2/99
<i>Congregation's Publisher Record</i> (S-21) card	
file - divide two sections—"Active" and "Inactive"	2/15/02
inactive publishers - last card keep indefinitely	2/15/02
notation made showing publisher engaged in work with Regional Building Committee	7/1/88
pioneer hour credits (such as for Pioneer Service School or Bethel work) not included with field service time on congregation report	1/15/98

publisher not irregular just because late report not included with report to branch office	1/15/98	discussion	4/5/00
publishers "very limited" report 15-minute increments	2/15/02	expenses	4/5/00
field service reports - book study overseer may assist by collecting for his group	2/15/02; 2/14/02	former traveling overseers in need trailers	6/2/99
judicial files - not opened or read by secretary unless part of judicial committee	9/20/84	expenses not cared for by circuits or congregations not preferred	4/5/00 4/5/00
not expected to do all congregation's clerical work	5/1/89	expenses	
<i>Please Follow Up</i> (S-43) form - role in handling responsibilities	10/15/98 5/1/89	automobile and health-care	11/5/01; 4/5/00
		discussion	4/5/00
		money gifts	4/5/00
		housing for former traveling overseer	6/2/99
		health care - arrangement	11/5/01; 4/5/00
		leased vehicles	11/5/01; 4/5/00
		money gifts - should not come from congregation or circuit funds	4/5/00
		reimbursements - general information	4/5/00
<b>SELECTIVE SERVICE</b>			
registration procedures	4/21/89		
<b>SERVICE OVERSEER</b>			
assigns elders to call on inactive publishers in connection with Memorial	2/2/99		
pioneer meeting at time of circuit assembly - member of Congregation Service Committee, preferably service overseer, attends	10/1/03; 11/2/01	<b>UNBAPTIZED PUBLISHER</b>	
recommending adjustments in book study groups	1/22/98	announcement to congregation, when to make	1/15/90
responsibilities	5/1/89	becomes inactive, then later takes up ministry	1/15/90
role in Pioneers Assist Others program		wrongdoing by ("no longer a publisher of the good news") again wants to share in ministry	1/15/90
keeps up-to-date records	10/1/03; 10/1/99	written record of wrongdoing sealed in congregation file	1/15/90
monitors progress	1/20/98		
provides report at each quarterly meeting	10/1/03; 1/20/98		
takes lead in organizing	1/20/98		
works with those being assisted when visiting book study groups	1/20/98		
		<b>WATCHTOWER STUDY</b> (see MEETINGS)	
		<b>WEDDINGS</b>	
<b>SERVICE MEETING</b> (see MEETINGS)		discourse	
		discussion	5/15/88
		not to exceed 30 minutes in length	5/15/88
		vows	5/15/88
<b>SHEPHERDING</b>		Kingdom Hall - use of	
arrangements	1/22/98	cannot be used for "second wedding" ceremony	5/15/88
balance in time spent with chronic problems	1/22/98	Congregation Service Committee decides whether Kingdom Hall may be used	1/22/98
discussion	2/15/02	disfellowshipped person attending - considerations	5/15/88
marital problems - separate or divorce is personal decision, elders share principles yet not influence decision	2/15/02	music must be uplifting	5/15/88
sisters - elder avoid calling on by himself and other cautions when shepherding	2/15/02	photographer, unbelieving	5/15/88
special yearly effort to encourage all inactive publishers in connection with Memorial	2/4/04; 2/2/99	wedding party - requirements of	5/15/88
telephone - exercise caution when talking to sisters	2/15/02	legal requirements	5/15/88
		parties must both be in good standing	
		discussion	5/15/88
		responsibility of elder performing marriage to inquire of moral standing, conduct during courtship	5/15/88
<b>SPECIAL ASSEMBLY DAY</b> (see also CIRCUIT ASSEMBLY)		performing weddings of those not seriously involved with activities of Jehovah's Witnesses unwise	5/15/88
baptism - options for one with communicable disease	5/20/96; 3/15/96	remarriage - elders verify Scriptural and legal freedom	7/20/98
safety guidelines and precautions	10/1/00	review 5/15/88 letter before each wedding	5/15/88
		Scriptural freedom to remarry	
<b>THEOCRATIC MINISTRY SCHOOL</b> (see MEETINGS)		discussion	7/20/98; 5/15/88
		exercise extreme caution when answering inquiries	7/20/98
<b>TRAVELING OVERSEER</b>		'uneven yoking' - improper for elder to perform	5/15/88
accommodations		who is qualified to perform?	5/15/88
apartments	4/5/00; 3/15/00		

## Letters Referred to in *Index to Letters*

9/20/84	TO ALL BODIES OF ELDERS	1/15/98	TO ALL BODIES OF ELDERS IN THE UNITED STATES
2/1/87	TO ALL BODIES OF ELDERS	1/20/98	TO ALL BODIES OF ELDERS
12/14/87	TO ALL BODIES OF ELDERS IN THE UNITED STATES AND TRAVELING BROTHERS	1/22/98	TO ALL BODIES OF ELDERS
5/15/88	TO ALL BODIES OF ELDERS	4/15/98	TO ALL BODIES OF ELDERS IN THE UNITED STATES
6/15/88	TO ALL TRAVELING OVERSEERS AND BODIES OF ELDERS	7/20/98	TO ALL BODIES OF ELDERS
7/1/88	TO ALL BODIES OF ELDERS IN THE UNITED STATES	9/1/98	KEY FACTS ABOUT THE KINGDOM HALL ASSISTANCE ARRANGEMENT
4/21/89	TO ALL BODIES OF ELDERS IN THE UNITED STATES	10/15/98	TO ALL CONGREGATIONS IN THE UNITED STATES
5/1/89	TO ALL BODIES OF ELDERS	12/1/98	TO ALL BODIES OF ELDERS
7/1/89	TO ALL BODIES OF ELDERS IN THE UNITED STATES	2/2/99	TO ALL BODIES OF ELDERS
1/9/90	TO ALL BODIES OF ELDERS	4/15/99	TO ALL BODIES OF ELDERS
1/15/90	TO ALL BODIES OF ELDERS	6/2/99	TO ALL BODIES OF ELDERS IN THE UNITED STATES
4/21/90	TO ALL BODIES OF ELDERS IN THE UNITED STATES	6/28/99	TO ALL BODIES OF ELDERS
2/20/91	TO ALL BODIES OF ELDERS	7/1/99	TO ALL BODIES OF ELDERS IN THE UNITED STATES
8/1/91	TO ALL CONGREGATIONS	7/5/99	TO ALL BODIES OF ELDERS IN THE UNITED STATES
9/16/91	TO ALL BODIES OF ELDERS IN THE UNITED STATES	9/20/99	TO ALL BODIES OF ELDERS IN THE UNITED STATES
12/2/91	TO ALL BODIES OF ELDERS IN THE UNITED STATES	10/1/99	TO ALL BODIES OF ELDERS
1/15/92	TO ALL CONGREGATIONS IN THE UNITED STATES	11/15/99	TO ALL CONGREGATIONS IN THE UNITED STATES
3/23/92	TO ALL BODIES OF ELDERS	1/3/00	TO ALL BODIES OF ELDERS IN THE UNITED STATES
4/1/92	TO ALL BODIES OF ELDERS AND TRAVELING OVERSEERS	2/4/00	TO ALL CONGREGATIONS IN THE UNITED STATES
4/16/92	TO ALL BODIES OF ELDERS	3/15/00	TO ALL BODIES OF ELDERS IN THE UNITED STATES
5/5/92	TO ALL BODIES OF ELDERS IN THE UNITED STATES	3/24/00	TO ALL BODIES OF ELDERS IN THE UNITED STATES
6/15/92	TO ALL BODIES OF ELDERS	4/5/00	TO ALL BODIES OF ELDERS IN THE UNITED STATES
2/3/93	TO ALL BODIES OF ELDERS IN THE UNITED STATES	5/30/00	TO ALL BODIES OF ELDERS IN THE UNITED STATES
10/12/93	TO ALL BODIES OF ELDERS IN THE UNITED STATES	7/1/00	TO ALL BODIES OF ELDERS IN THE UNITED STATES
11/19/93	TO ALL BODIES OF ELDERS IN THE UNITED STATES	8/1/00	TO ALL CONGREGATIONS IN THE UNITED STATES
6/20/94	TO ALL BODIES OF ELDERS	8/1/00a	TO ALL BODIES OF ELDERS IN THE UNITED STATES
7/1/94	TO ALL BODIES OF ELDERS IN THE UNITED STATES	10/1/00	TO ALL BODIES OF ELDERS IN THE UNITED STATES
1/2/95	TO ALL BODIES OF ELDERS	10/5/00	TO ALL BODIES OF ELDERS IN THE UNITED STATES
1/3/95	TO ALL BODIES OF ELDERS	12/28/00	TO ALL BODIES OF ELDERS IN THE UNITED STATES
1/3/95a	TO ALL CONGREGATIONS	2/27/01	TO ALL BODIES OF ELDERS IN THE UNITED STATES
7/17/95	TO ALL BODIES OF ELDERS	4/10/01	TO ALL CONGREGATIONS IN THE UNITED STATES
8/1/95	TO ALL BODIES OF ELDERS IN THE UNITED STATES	4/25/01	TO ALL BODIES OF ELDERS IN THE UNITED STATES
9/1/95	TO ALL BODIES OF ELDERS IN THE UNITED STATES	6/13/01	TO ALL HOSPITAL LIAISON COMMITTEES (cc: Traveling overseers & Bodies of elders)
9/20/95	TO ALL BODIES OF ELDERS	7/2/01	TO ALL BODIES OF ELDERS IN THE UNITED STATES
11/2/95	TO ALL BODIES OF ELDERS	10/2/01	TO ALL BODIES OF ELDERS
11/6/95	TO ALL BODIES OF ELDERS IN THE UNITED STATES	11/2/01	TO ALL BODIES OF ELDERS IN THE UNITED STATES
1/15/96	TO ALL BODIES OF ELDERS	11/5/01	TO ALL CONGREGATIONS IN THE UNITED STATES
3/15/96	TO ALL BODIES OF ELDERS	2/12/02	TO ALL HOSPITAL LIAISON COMMITTEES IN THE UNITED STATES (cc: Traveling overseers & Bodies of elders)
5/20/96	TO ALL BODIES OF ELDERS (note)	2/14/02	TO ALL CONGREGATIONS IN THE UNITED STATES
8/15/96	TO ALL BODIES OF ELDERS IN THE UNITED STATES	2/15/02	TO ALL BODIES OF ELDERS IN THE UNITED STATES
11/20/96	TO ALL BODIES OF ELDERS IN THE UNITED STATES	5/24/02	TO ALL CONGREGATIONS IN THE UNITED STATES
12/7/96	TO ALL BODIES OF ELDERS AND ASSEMBLY HALL COMMITTEES IN THE UNITED STATES	7/30/02	TO ALL BODIES OF ELDERS IN THE UNITED STATES
3/14/97	TO ALL BODIES OF ELDERS	10/15/02	TO ALL BODIES OF ELDERS IN THE UNITED STATES
4/15/97	TO ALL BODIES OF ELDERS IN THE UNITED STATES	11/22/02	TO ALL BODIES OF ELDERS IN THE UNITED STATES
7/31/97	TO ALL BODIES OF ELDERS (note)	4/2/03	TO ALL BODIES OF ELDERS IN THE UNITED STATES
8/1/97	TO ALL BODIES OF ELDERS	9/1/03	<i>Information Regarding Ownership of Kingdom Halls</i> (T-36)
8/26/97	TO ALL PRESIDING OVERSEERS (note)	10/1/03	TO ALL BODIES OF ELDERS
		11/1/03	TO ALL BODIES OF ELDERS
		1/7/04	TO ALL BODIES OF ELDERS IN THE UNITED STATES
		2/4/04	TO ALL BODIES OF ELDERS